



Guide to Getting Started with FundScrip

This is your introduction to FundScrip, replacing Strathroy Community Christian School's Voucher Incentive Program (VIP). We encourage all parents, staff members and community supporters to participate in this easy, free and fun way to lower tuition for your family and raise money for our school.

Included inside:
Information Page
Electronic Funds Transfer (EFT) Setup Form
Paper Order Form

**For more information
please contact:**

Berthiene Feddema
giftcards@sccs.ca 519-247-3538
Learn more at www.SCCS.ca and click 'Give'

FundScrip™

What is FundScrip?

FundScrip is a fundraising program that encourages you to pay for your everyday purchases using gift cards bought at face value through Strathroy Community Christian School (SCCS).

A percentage of the card value is then donated – split between SCCS (50%) and your family's tuition (50%).

This means that just by paying for your groceries and gas with gift cards you can easily generate \$25 every month for SCCS and/or a school family – that's \$300 a year!

Imagine if everyone in our school community participated...parental participation alone could generate \$30,000 in profit!

How is it Better Than the Voucher Incentive Program?

FundScrip replaces the 'VIP' program that SCCS used until February 2018. There are a few reasons why we changed:

1. FundScrip makes it easier for you to order cards quickly and easily online.
2. FundScrip manages many of the administrative tasks on SCCS's behalf.
3. FundScrip often has better deals and monthly promotions.

Get Family & Friends Involved in Raising Money

We encourage everyone to invite their family members, friends, co-workers and neighbours to participate in FundScrip as well. After all, they probably buy groceries and gas, just like you do. Simply give them an order form or tell them about registering online.

Choose Your Method: Online or Paper

ONLINE METHOD

First go to www.fundscrip.com. Click on the 'Support Your Group' button. Use the SCCS registration code: **F4YP6A**. Follow the instructions and you will be registered in a couple of minutes.

For those raising money for a student, enter their name in the Last Name field after your last name, separated by a hyphen. For example: "Smith - Jackson and Sophia"

ORDER

Step 1. If you wish to pay via EFT (direct debit from your bank account), please complete the EFT application and fax/email it to FundScrip with a void cheque. SCCS has a fax machine to use if you wish to use it. **Paying via EFT ensures there are no additional charges for SCCS.**

Step 2. Upon EFT approval (which may take a couple of days) log back in and select gift cards.

Step 3. Pay. Your EFT-paid orders are due on the first Monday of every month at 9:00 a.m. If you wish to use online bill payment, your payment must be submitted five days prior to this. (If you use your credit card, there is a 1.99% charge to SCCS on every card you order.)

Step 4. Pick up your cards from SCCS, beginning on the first Thursday of the month.

PAPER METHOD

Using the paper form? You don't need to register. Simply complete the form in this package – more are available at the school office and online at www.sccs.ca. Paper orders are due the last Wednesday of the month with payment and the order will be ready for pickup the Thursday after the 1st Monday of the month.

Payment can be made by cheque or cash in the school office. Cheques must be made payable to Strathroy Community Christian School.

**The following four pages is the
Electronics Funds Transfer (EFT) application.**

It is only for those registering online.

First Name		Last Name	
Address		City	Postal Code
Province	Telephone - Day ()	Telephone - Evening ()	
Email address			

Name of group I want to support **Strathroy Community Christian School**

EFT Agreement: If you wish to pay by EFT, you hereby request FundScrip's Electronic Funds Transfer (EFT) Service; and agree to the attached "Electronic Funds Transfer (EFT) Payment Service Agreement - Terms and Conditions"; and authorize FundStream, Inc. (FundScrip's parent company) to debit payments authorized by You and/or credit refunds from the chequing account specified by You based on the cheque attached below.

You may cancel this authorization at anytime by providing us with written notice of Your request to cancel. Such notice shall not have effect on debits made prior to cancellation.

NSF or other returned items are subject to an administrative fee. Please see the FundScrip website for official fees and their amounts - <http://www.fundscrip.com/fees>

Signature(s)* for EFT Service	* Note: For a joint bank account, all joint bank account holders that would be required to endorse a cheque must sign the application. Additionally, we cannot accept cheques drawn on a line of credit, nor on a credit card account.
Date	
Signature	IMPORTANT: PLEASE ENSURE THAT THE NAME(S) PRINTED ON YOUR CHEQUE SPECIMEN CORRESPONDS TO THAT OF THE FUNDSCRIP PROFILE HOLDER.
Signature	

You must attach your voided cheque here

The diagram shows a voided cheque from Ms. Jane Smith, Mr. John Smith, 23 Maplecrest Road, North York, ON M3B 2R2. The cheque is for 100 DOLLARS. A large 'VOID' watermark is overlaid on the cheque. Below the cheque, arrows point to specific fields in a form:

- Three boxes for the MICR line: 30811, 40690, 00061.
- A long row of 12 boxes for the account number, with a note: "(Please note that this part can vary between 5 and 12 digits.)"
- Three boxes for the routing number.

 A vertical label on the left says "Attach voided cheque here" with arrows pointing to the top and bottom of the cheque. A vertical label on the far left says "VER: 122720073REN". A note at the bottom right says "Please fill-in ALL the numbers that appear on your cheque in the appropriate boxes, including zeroes".

1. DEFINITIONS

The following words or terms shall have the meanings ascribed thereto:

- a. "Application" means the attached FundScrip Electronic Funds Transfer (EFT) Application together with the terms and conditions herein set forth;
- b. "Authorized Account" means the Canadian financial institution account from which you will authorize FundScrip to debit payments hereunder;
- c. "Authorization" means an authorization which you make pursuant hereto for the purpose of authorizing FundScrip to debit the Authorized Account; and
- d. "Password" means the confidential alpha-numerical code used by You to verify Your identity to FundScrip and initiate an Authorization;
- e. "Refund" means any refund granted to you by FundScrip following the approval by FundScrip of the return of an original (unused) gift card, which refund shall be subject to a restocking fee, the whole as per the terms and conditions stipulated on FundScrip's website; and
- f. "You", "Your" means the FundScrip Supporter that has completed and signed the Application.

2. GENERAL

You represent and warrant that all persons whose signatures are required for the Authorized Accounts have consented and agreed to the Application.

You acknowledge that delivery of an Authorization to FundScrip constitutes Your consent to FundScrip and Your financial institution to debit the Authorized Account for the amount stipulated in the Authorization.

The Authorization may be changed or revoked by You at any time upon notifying FundScrip at least 10 business days prior to the effective date of any such change or revocation. You agree to promptly notify FundScrip of any changes to the Authorized Account. Such notifications shall be made to FundScrip by email to: support@fundscrip.com; or by postal service to: 1121 Sainte-Catherine Street West, Suite 350, Montreal, Quebec, H3B 1J5 (attention: "Customer Service").

You hereby represent and guarantee that sufficient funds will be maintained in the Authorized Account to satisfy all of your Authorizations.

You acknowledge that all Authorizations shall be effected by in accordance with the Rules of the Canadian Payments Association.

3. USE OF THE FUNDSCRIP PASSWORD

Only You may use the Password to initiate an Authorization. After signing and returning the Application to FundScrip, You will receive, via email, a notice of Your enrollment in FundScrip's EFT payment service. It is solely Your responsibility to maintain and protect the confidentiality of Your Password and You shall not under any circumstances disclose it to any person who is not authorized to sign for the charges on Your Authorized Account. FundScrip shall not in any way be held liable for any misuse or unauthorized use of Your Password. To this end, You are highly encouraged not to keep a physical record of Your Password unless, it is in a form indecipherable to others and we further recommend that You do not chose a Password that is effortlessly determinable by others, such as a birthday. To effect a payment via FundScrip's EFT payment service, the entering of Your Password shall be deemed to constitute a valid, sufficient and binding Authorization for the amount thereupon specified.

4. AMOUNT AND DATE OF DEBIT PROCESSING

- a. Upon receipt of an Authorization, FundScrip will, on the next business day, process a debit to the Authorized Account in an amount equal to the sum of your FundScrip order for a particular session.
- b. FundScrip reserves the right to decline any Authorization should it have any doubt as to its legitimacy and/or its ability to be collected. In the event that an Authorization is declined, FundScrip will use its best efforts to notify You in a timely manner.

5. CREATION OF DEBT

Each Authorization shall create a debt of the relevant amount from You to FundScrip and shall be debited from the Authorized Account. Furthermore, each debit made from the Authorized Account(s), shall be treated the same as if You had personally issued a cheque authorizing Your financial institution to pay FundScrip. You will not request the reimbursement in respect to any Authorization that has been initiated by the use of the Password.



TERMS AND CONDITIONS

ELECTRONIC FUNDS TRANSFER (EFT) PAYMENT SERVICE AGREEMENT

6. NO FEES

FundScrip does not charge any service fees for Authorizations, provided however, that You agree to reimburse FundScrip for any fees it incurs in the event that the debiting or crediting, as applicable, of the Authorized Account is not honoured by Your financial institution for any reason not attributable to FundScrip.

7. LIABILITY

Upon the initial entering of Your Password for the purpose of effecting a payment via FundScrip's EFT payment service and up until the expiration or revocation of Your Authorization in accordance with section 2 hereinabove, You are solely accountable and liable for all uses of Your Password, whether authorized or not. Should You suspect or become aware that Your Password has been made accessible to another person, You shall promptly notify FundScrip and reset your password.

8. DISPUTING A ELECTRONIC FUNDS TRANSFER

A debit made by FundScrip to the Authorized Account may be disputed by You only under the following conditions:

- a. the debit was not drawn in accordance with an Authorization;
- b. the Authorization was revoked in accordance with section 2 hereinabove; or
- c. subject to section 3, no Authorization was made by You.

Should You be inclined to dispute an Authorization, You agree to submit a written declaration to your financial institution, sworn by you and attested to by a commissioner of oaths or notary public, to the effect that there had occurred circumstances contemplated in paragraphs (a), (b) or (c) above. Such declaration must be submitted no later than 90 days following the date that the relevant Authorization was posted to the Authorized Account. You acknowledge that should You desire to dispute an Authorization following the said 90 day delay, the dispute will be a matter to be resolved fully between You and FundScrip.

9. VARIATION OF TERMS

FundScrip may modify the terms of the Application by notifying You thereof prior to Your next Authorization. Continued use of the Password subsequent to such notification shall constitute Your acceptance of the terms thereby modified.

10. OWNERSHIP

The Password is not transferable and shall remain the property of FundScrip. The Application may be cancelled and its privileges revoked at any time by FundScrip without notice to You.

11. CONFIDENTIALITY

FundScrip and all of its employees have pledged to keep all information relating to the Application confidential. FundScrip will not permit any information received with respect to the Application to be used for any purpose other than the purpose for which that information was provided. You consent to the disclosure of certain information to Your financial institution and the financial institution acting on behalf of FundScrip in respect to any disclosure of information which is directly related and necessary for the proper completion of the Authorizations.

12. LIMITATION OF LIABILITY

FundScrip shall not be liable for any indirect, consequential or incidental damages including loss of profits suffered by You or others arising out of or in any way connected with FundScrip's performance or failure to perform the services contemplated by the Application, even if FundScrip has been advised of the possibility of such damage, or if such loss or damage arose as a result of a breach of a fundamental term of the Application or a fundamental breach or the negligence of FundScrip, its agents, representatives or employees. The Provisions of this paragraph shall survive termination or expiration of the Application.

Supporter

Electronic Funds Transfer Application Check List

Before submitting your EFT Application to FundScrip, please make sure you do the following:

1. Register a FundScrip profile at <http://www.fundscrip.com/support-your-group> so that we can link it up to your application;
2. Read the EFT Terms & Conditions (Agreement).
3. Complete the form and sign it. If a joint account, two signatures are required. Please note that by doing so, you are agreeing to the FundScrip EFT Service Terms & Conditions;
4. Verify that the name on your profile matches that one on the cheque and/or that the email address on the form matches the one in your FundScrip profile;
5. Attach a void cheque to the form.

**The following four pages is the
paper order form.**

**It is for those who will NOT be using
the online ordering method.**

NAME	TELEPHONE	PAYABLE TO
		Strathroy Community Christian School

STUDENT TO SUPPORT (NAME/GRADE)	TUITION REDUCTION SUPPORT (TUITION)	EMAIL ADDRESS && PHONE NUMBER

NOTES

Please submit payment with orders.

All paper orders are due the last Wednesday of the month with delivery on the Thursday following the 1st Monday of the month.

Is this a recurring order: Yes _____ NO _____

THE ESSENTIALS

Grocery												
Retailer	%	\$	QT	\$	QT	\$	QT	\$	QT	\$	QT	Total \$
food BASIC\$,Metro (Ontario Only)	3%	\$25 >		\$50 >		\$100 >		\$250 >				
Loblaws, Bloor Street Market, Extra Foods, Fortinos, No Frills, Real Canadian Superstore, Real Canadian Wholesale Club, Valu-Mart, Your Independent Grocer, Zehrs	3%	\$10 >		\$25 >		\$50 >		\$100 >		\$250 >		
Longo's	3%	\$20 >		\$50 >		\$100 >						
M&M Food Market	3%	\$25 >		\$50 >								
Sobeys, Foodland, FreshCo, IGA, Price Chopper, Safeway	2%	\$25 >		\$50 >		\$100 >		\$250 >				

Gas												
Retailer	%	\$	QT	\$	QT	\$	QT	\$	QT	\$	QT	Total \$
Esso	2%	\$25 >		\$50 >		\$100 >						
Irving Oil	2%	\$50 >										
Petro-Canada	2%	\$25 >		\$50 >		\$100 >		\$500 >				
Shell	2%	\$25 >		\$50 >		\$100 >		\$500 >				
Ultramar	2%	\$10 >		\$25 >		\$50 >		\$100 >				

OTHER CATEGORIES

Restaurant & Coffee												
Retailer	%	\$	QT	\$	QT	\$	QT	\$	QT	\$	QT	Total \$
A&W	4%	\$10 >		\$25 >								
Abbey's Bakehouse, Canyon Creek Chop House, Duke's Refresher, Jack Astor's® Bar and Grill, Loose Moose Tap & Grill®, REDS®, Scaddabush, The Antler Room	5%	\$25 >		\$50 >								
Applebee's	4%	\$25 >		\$50 >								
Boston Pizza	5%	\$25 >		\$50 >								
Earls Kitchen + Bar	5%	\$25 >		\$50 >								
JOEY	6%	\$25 >		\$50 >								
Kelsey's, D'Arcy McGee's, East Side Mario's, Fionn MacCool's, Harvey's, Milestones, Montana's, New York Fries, Paddy Flaherty's, Prime Pubs, State & Main, Swiss Chalet, The Biermarkt, The Pickle Barrel, The Ultimate Dining Card, Tir Nan Óg	5%	\$25 >		\$50 >		\$100 >						
Kentucky Fried Chicken, Pizza Hut, Taco Bell	3%	\$25 >		\$50 >								
Moxie's Grill & Bar	10%	\$50 >		\$100 >								
Pizza Pizza	10%	\$25 >		\$100 >		\$500 >						

Restaurant & Coffee (Continued)

<i>Retailer</i>	<i>%</i>	<i>\$</i>	<i>QT</i>	<i>\$</i>	<i>QT</i>	<i>\$</i>	<i>QT</i>	<i>\$</i>	<i>QT</i>	<i>\$</i>	<i>QT</i>	<i>Total \$</i>
Red Lobster	5%	\$25 >										
Starbucks	5%	\$5 >		\$25 >								
St-Hubert BBQ, St-Hubert Express	4%	\$25 >										
SUBWAY®	3%	\$25 >		\$100 >		\$500 >						
Teriyaki Experience	10%	\$10 >		\$25 >								
The Keg Steakhouse + Bar	5%	\$25 >		\$50 >		\$100 >						
The Old Spaghetti Factory	5%	\$25 >		\$50 >								
Wendy's	3%	\$10 >										

Apparel

<i>Retailer</i>	<i>%</i>	<i>\$</i>	<i>QT</i>	<i>\$</i>	<i>QT</i>	<i>\$</i>	<i>QT</i>	<i>\$</i>	<i>QT</i>	<i>\$</i>	<i>QT</i>	<i>Total \$</i>
Aerie	6%	\$50 >		\$100 >								
Aldo	10%	\$25 >										
American Eagle Outfitters®	6%	\$50 >		\$100 >								
Gap, Baby Gap, Banana Republic, Old Navy	5%	\$25 >		\$50 >								
La Senza, La Senza Express	7%	\$25 >										
La Vie en Rose, Bikini Village	8%	\$25 >		\$50 >								
Le Château	3.5%	\$25 >		\$50 >								
Mark's	7%	\$25 >		\$50 >		\$100 >						
Roots, Roots Home, Roots Kids	10%	\$25 >										
Simons	5%	\$25 >		\$50 >								
Sunglass Hut	5%	\$25 >										
Suzy Shier	6%	\$50 >		\$100 >								
Warehouse One	6%	\$50 >										

Business & Office

<i>Retailer</i>	<i>%</i>	<i>\$</i>	<i>QT</i>	<i>\$</i>	<i>QT</i>	<i>\$</i>	<i>QT</i>	<i>\$</i>	<i>QT</i>	<i>\$</i>	<i>QT</i>	<i>Total \$</i>
Staples/Business Depot	3%	\$25 >		\$50 >		\$100 >		\$200 >		\$500 >		

Children & Toys

<i>Retailer</i>	<i>%</i>	<i>\$</i>	<i>QT</i>	<i>\$</i>	<i>QT</i>	<i>\$</i>	<i>QT</i>	<i>\$</i>	<i>QT</i>	<i>\$</i>	<i>QT</i>	<i>Total \$</i>
Build-A-Bear Workshop®	7%	\$25 >										
Gymboree	6%	\$25 >										
Scholar's Choice	5%	\$25 >		\$50 >								
The Children's Place	8%	\$25 >		\$50 >								
Toys R Us, BabiesRus	2%	\$25 >										

Department Stores

<i>Retailer</i>	<i>%</i>	<i>\$</i>	<i>QT</i>	<i>\$</i>	<i>QT</i>	<i>\$</i>	<i>QT</i>	<i>\$</i>	<i>QT</i>	<i>\$</i>	<i>QT</i>	<i>Total \$</i>
Amazon.ca	2%	\$25 >		\$50 >		\$100 >		\$250 >				
Giant Tiger	3%	\$25 >		\$100 >								
Hudson's Bay, Home Outfitters	3%	\$10 >		\$25 >		\$50 >		\$100 >				
Walmart	2%	\$10 >		\$25 >		\$50 >		\$100 >		\$250 >		
Winners, HomeSense, Marshalls	6%	\$10 >		\$25 >		\$50 >						

Electronics

<i>Retailer</i>	<i>%</i>	<i>\$</i>	<i>QT</i>	<i>\$</i>	<i>QT</i>	<i>\$</i>	<i>QT</i>	<i>\$</i>	<i>QT</i>	<i>\$</i>	<i>QT</i>	<i>Total \$</i>
Best Buy	1.5%	\$25 >		\$50 >		\$100 >						

Electronics (Continued)

<i>Retailer</i>	<i>%</i>	<i>\$</i>	<i>QT</i>	<i>\$</i>	<i>QT</i>	<i>\$</i>	<i>QT</i>	<i>\$</i>	<i>QT</i>	<i>\$</i>	<i>QT</i>	<i>Total \$</i>
The Source	2%	\$50 >		\$100 >								

Entertainment

<i>Retailer</i>	<i>%</i>	<i>\$</i>	<i>QT</i>	<i>\$</i>	<i>QT</i>	<i>\$</i>	<i>QT</i>	<i>\$</i>	<i>QT</i>	<i>\$</i>	<i>QT</i>	<i>Total \$</i>
Chapters, Coles Books, Indigo	5%	\$5 >		\$10 >		\$25 >		\$100 >				
Cineplex, Galaxy, Scotiabank, SilverCity	4%	\$10 >		\$25 >		\$100 >						
Landmark Cinemas	4%	\$25 >		\$50 >								

Health & Beauty

<i>Retailer</i>	<i>%</i>	<i>\$</i>	<i>QT</i>	<i>\$</i>	<i>QT</i>	<i>\$</i>	<i>QT</i>	<i>\$</i>	<i>QT</i>	<i>\$</i>	<i>QT</i>	<i>Total \$</i>
Bath and Body Works Canada	5%	\$25 >		\$50 >								
Fruits and Passion, Nature Collection, THE FACE SHOP	10%	\$25 >										
Regis Salons, Borics Hair Care, Hairmasters, MasterCuts	5%	\$25 >										
Sally Beauty	10%	\$25 >										
Sephora	4%	\$25 >		\$50 >								
Shoppers Drug Mart	3%	\$25 >		\$100 >								
WaySpa	10%	\$25 >		\$50 >		\$100 >						

Home & Garden

<i>Retailer</i>	<i>%</i>	<i>\$</i>	<i>QT</i>	<i>\$</i>	<i>QT</i>	<i>\$</i>	<i>QT</i>	<i>\$</i>	<i>QT</i>	<i>\$</i>	<i>QT</i>	<i>Total \$</i>
Canadian Tire	4%	\$10 >		\$25 >		\$50 >		\$100 >				
Home Depot	3%	\$25 >		\$50 >		\$100 >		\$500 >				
Home Hardware, Home Furniture	3%	\$25 >		\$100 >		\$500 >		\$1000 >				
Pier 1	5%	\$25 >										
RONA	3%	\$25 >		\$50 >		\$100 >		\$500 >				
Stokes, ThinkKitchen	6%	\$25 >										

Specialty

<i>Retailer</i>	<i>%</i>	<i>\$</i>	<i>QT</i>	<i>\$</i>	<i>QT</i>	<i>\$</i>	<i>QT</i>	<i>\$</i>	<i>QT</i>	<i>\$</i>	<i>QT</i>	<i>Total \$</i>
DAVIDsTEA	3%	\$25 >		\$50 >								
Groupon	3%	\$25 >		\$50 >								
iTunes	3%	\$25 >										
Kernels Popcorn	5%	\$15 >		\$100 >								
Laura Secord	7%	\$25 >										
MOLLY MAID	4%	\$100 >										
Oxford Gift Card Plus, Hillcrest Mall, Scarborough Town Centre, Square One Shopping Centre, Upper Canada Mall, Yorkdale Shopping Centre	3%	\$25 >		\$100 >								
PetSmart	2%	\$25 >		\$50 >								

Sports & Leisure

<i>Retailer</i>	<i>%</i>	<i>\$</i>	<i>QT</i>	<i>\$</i>	<i>QT</i>	<i>\$</i>	<i>QT</i>	<i>\$</i>	<i>QT</i>	<i>\$</i>	<i>QT</i>	<i>Total \$</i>
Bass Pro Shops	4%	\$25 >		\$50 >								
Cabela's	4%	\$25 >		\$50 >		\$100 >						
Foot Locker	5%	\$25 >		\$50 >								
Golf Town	3%	\$25 >		\$50 >		\$100 >						
LifeExperiences.ca	7%	\$50 >										
Running Room	6%	\$25 >		\$50 >								

Sports & Leisure (Continued)

<i>Retailer</i>	<i>%</i>	<i>\$</i>	<i>QT</i>	<i>\$</i>	<i>QT</i>	<i>\$</i>	<i>QT</i>	<i>\$</i>	<i>QT</i>	<i>\$</i>	<i>QT</i>	<i>Total \$</i>
Sport Chek	4%	\$25 >										
West 49	5%	\$100 >										

Travel

<i>Retailer</i>	<i>%</i>	<i>\$</i>	<i>QT</i>	<i>\$</i>	<i>QT</i>	<i>\$</i>	<i>QT</i>	<i>\$</i>	<i>QT</i>	<i>\$</i>	<i>QT</i>	<i>Total \$</i>
Best Western	2.5%	\$50 >										
Fairmont Hotels & Resorts, WillowStream	8%	\$100 >		\$250 >								

TOTAL OF THIS ORDER

\$